



NBCA Volunteer FAQs

Thank you for your interest in volunteering at New Braunfels Christian Academy. By volunteering at our school, you are joining a rich tradition of volunteerism and service among the greater majority of our parents.

- **What do I need to do before volunteering?**
Your name needs to be on the list of authorized volunteers. Complete the volunteer application and return it to the school office. The Business Office will conduct a name-based background check through the Texas Department of Public Safety. Volunteers who pass the background check will be approved to work with NBCA students. The volunteer application is available on the school's website under the "Resources" tab.
- **Do I need to fill out the volunteer application if I won't be volunteering on campus and just want to go on a field trip with my son/daughter?**
Yes. Chaperoning field trips counts as volunteering.
- **I filled out the volunteer application last year. Do I need to do it again this year?**
Yes. We ask our volunteers to complete the form each year.
- **What happens with the information from my background check?**
NBCA complies with state and federal regulations regarding background checks. We take the confidentiality of your personal information very seriously.
- **What do I wear?**
NBCA asks volunteers to follow a dress code similar to teachers while volunteering on campus.
Ladies - An appropriate blouse with slacks, dress capris, or skirt is acceptable. Ladies will adhere to standards of modesty and appearance consistent with those required of female students, including **NO** shorts, spaghetti straps, see-through fabrics without appropriate undergarments, low cut tops, short skirts, or tight clothing. Length of skirts and tops should be chosen in light of your activities, including sitting on the floor and writing on the board with your arms above your head.
Gentlemen - Dress shirt (short- or long-sleeved) or collared polo-type shirts and slacks or khaki trousers are appropriate clothing. Men will adhere to standards of modesty and appearance consistent with those required of male students.
Field Trips - Depending on the nature of the field trip, attire may be more casual. Standards of modesty will still apply. Please consult the field trip leader (teacher, club sponsor, or coach) if you have any questions.
- **What volunteering opportunities are available at NBCA?**
We offer a variety of volunteer opportunities. We need helping hands with Book Fair, picture day, athletics, campus workdays, and a number of special events throughout the year. PTO and Booster Club provide many options for participating.
- **Where do I go once I get to the school the morning/afternoon I am volunteering?**
All visitors and volunteers must sign in at the front office on both campuses every time where they will receive their assignment. Per NBCA policy, only employed faculty and staff are allowed access to our offices. This is to protect the privacy of our families as confidential information is stored in offices. Volunteers are more than welcome to work in the workroom or teachers' lounge.
- **I want to volunteer, but I have other little ones at home. May I bring them while I volunteer?**
We love our future Wildcats! We ask that young children remain occupied *elsewhere* so that you can focus on the task at hand.

Thank you for partnering with NBCA in faith, excellence, and service.